

Te Wao Whanau Reunion Committee Meeting
Sunday 7th October 2007
At Peri's whare, 2.30pm - 4.05pm
In attendance: Wendy, Deena, Peri

Agenda

1. Menu
2. Enquiries
3. Budget/Merchandise/Registration

Menu - Wendy

A menu has been coordinated by Wendy and Kura that was well received by the committee. Thank you for their time and consideration for a balanced diet throughout the duration of this reunion– Kia ora korua! Peri will ask about the quality of drinking water for the duration. A hotplate would be useful for BBQ style cooking and Peri to ask marae if a hotplate is available. Consideration for any vegetarians during meal times has been taken into consideration. The committee would welcome any whanau who will assist in the kitchen during the reunion.

Cake: The committee discussed having a cake for the reunion and Wendy and Deena will liaise with whanau about this and what would be the best way to accommodate this. They will feedback to the committee at the next meeting

Enquiries – Wendy/Deena/Peri

Some questions have been received seeking answers/comments, they are:

Q: Is there any way we can get around having tents pitched up for the reunion?

A: Tutanekai marae has just been reopened this year after a fire including renovations to toilet block and its grounds. No tents are to be pitched on or near the marae.

Q: Pubs will be closed Christmas Day – is there a venue to drink?

A: No, unless a whanau member offers their home for this. At this stage no whanau have come forward and offered. Please note: the marae is a smoke, alcohol and drug free premise. Cigarette smoking will be in a designated place on the marae.

As well, all whanau are encouraged to bring whatever sundries they require to enjoy a good nights sleep ie: extra pillows etc. As we will be spending three days of whanaungatanga, it is important to ensure a good nights sleep. Elders will be located in the back portion of the marae that is built specifically for elders/kaumatua while all remainder of whanau will be housed in the main part of the wharenuui.

Budget – Peri

As at 7th October – budget is \$2,934.78 with no withdrawals.

Peri requests that the committee consider payment of \$730 incls GST for the bus trip planned for Wednesday 26 Dec after a route has been confirmed and liaised with the bus company. The committee unanimously agreed to confirm the route at their next meeting followed by the payment process for the abovementioned amount.

Deena – printing and postage of September panui and minutes for distribution to whanau on the reunion database - \$14.60 (receipts received). Reimbursement of this amount to Deena at the next meeting.

Merchandise – Peri

Shirts are black cotton polo shirt with emblem on left (as per website).

All whanau who have registered with us via email, website registration, or post and paid up by 12noon 29th November 2007 will be entitled to a whanau shirt.

Shirts cost \$24 for adults (Sml – XXXXL) and \$23 for kids (Size 2-14).

\$20 paid by committee

Remainder sponsored by P & K Te Wao

All shirts will be handed to those whanau on the day they arrive via the Treasurer. Shirts are a limited edition only for this event and via this method. Whilst this is an expense to the committee's funds, it is important to encourage a promotional approach toward those whanau to commit to this event as well as attract enthusiasm to continue on this concept for future reunion by providing a souvenir as such.

Beanies are black acrylic with the reunion logo and will be on sale at the reunion at \$8 a beanie. They can be paid for and distributed at the reunion via the Treasurer. Beanies are a limited edition with only 50 available – first in-first served. The cost to produce is \$7.50 and they will be sold for \$8 with a 50c profit margin. This merchandise has been pre-paid/sponsored by P&K Te Wao who will be reimbursed the production amount of \$375 and any profits will be banked into the Te Wao putea account for future reunion.

Pens with the reunion logo will be on sale at the reunion at \$1 a pen or \$9 a box of 10 pens. They are a limited edition also at 500 pens – first in-first served. The cost to produce is \$195 which has been pre-paid/sponsored by P&K Te Wao who will be reimbursed the production amount of \$195 and any profits will be banked into the Te Wao putea account for future reunion.

Registration – Peri

REGISTERED FOR THREE DAYS:

Adults \$60/YAdults \$30pp

Elders – 8
Adults – 28
Young Adults – 5
Children – 6

TOTAL – 47
(\$1830)

PAID UP:

(Elders 8)
Adults – 10
Young Adults – 5
(Children 6)

TOTAL – 15
(\$750)

\$ OUTSTANDING:

Adults - 18

TOTAL – 18
(\$1080)

REGISTERED FOR ONE DAY:

Adults \$20/YAdults \$10pp

Elders - 2
Adults – 13
Young Adults – 7
Children – 4

TOTAL – 26
(\$330)

PAID UP:

(Elders 2)
Adults – 1
(Children 4)

TOTAL – 1
(\$20)

\$ OUTSTANDING:

Adults - 12
Young Adults - 7

TOTAL – 19
(\$310)

Registered: 73 Paid Up (incl elders/children): 36 To Pay: 37

Amount paid as at 7 Oct 07 is \$770

Amount outstanding as at 7 Oct 07 is \$1,390

Overall total as at 7 Oct 07 is \$2,160

Maximum capacity for the marae is 100 – we are near ¾ full! Well done!

REQUEST WHANAU TO HELP – Wendy, Deena, Peri

While planning is nearly finalized, we now need whanau to come forward and help out over the three day event.

Heather will run a 5-10min gentle and low level exercise programme in the mornings of Mon/Tues/Wed – Kia ora Heather and thank you for the offer!

Looking forward to more whanau coming forward to pitch in – Kia ora!

Nau mai Haere mai whanau –help us help our whanau!

Action Points

Item	Details	Responsible
Ask about BBQ plate	Catering	Peri
Ask about drinking water	Catering	Peri
Pitching tents	Whereabouts at marae	Peri
Reunion cake	Catering	Wendy/Deena
Bus trip route	Plan and confirm followed by payment	Wendy/Deena/Peri
Expenses	Panui and minutes photocopying and postage reimbursement at next meeting	Deena/Peri
Merchandise	Coordination in progress	Peri
Young adults	Survey what they would like to do and bring to committee – in progress	Deena

The meeting closed at 4.05pm

The next meeting is scheduled for Wednesday 24th October at 6.30pm.