

Te Wao Whanau Reunion Committee Meeting
 Sunday 2nd September 2007
 At Peri's whare, 1pm - 3.40pm
 In attendance: Wendy, Deena, Peri

Agenda

No agenda for this meeting but to recap on some of the action points recorded at the last meeting on 15th July 2007 and to debrief about Peri's trip to Rotorua to check out the venue and bus trip:

Responsibility	Item(s)	What needs to be done	What has been done to date
Wendy made contact with whanau	Registration	<ul style="list-style-type: none"> • Made contact with Aunty Beatrice, Aunty Charlotte and Aunty Lil • No contact with Joe • Johnny living somewhere in Tauranga. • Maraea unable to attend • Still no contact details for Pollyanne 	Since our last meeting: <ul style="list-style-type: none"> • Still no contact with Joe as yet and hopefully Johnny has been made aware of this event • Maraea has made contact and is attending. She has registered and paid. • Pollyanne: heard that she has been made aware of this event.
Wendy	Menu	Will start making up our menu	In progress
Deena	Teenager activities	Still in progress	Still in progress
Wendy/Deena	Liaise with eldest grandchildren	Ripeka is attending Joe – no contact details avail as yet. Deena will try and contact Andrea for possible contact	No indication made – still in progress
Peri	Bus trip planning	Planning in progress	Reported back to committee (see below)
Deena/Peri	Distribute panui	Deena has circulated minutes to those on the database July panui has been posted/emailed	Will distribute latest panui once it has been done

He pouri nui tenei

Firstly, Peri and Deena attended Koro Bill Dinsdale's tangihanga. His funeral was on Thursday 30th August where he was lying at Makahae marae followed by interment at Kenana urupa next to his wife Alice. He was 94yrs and has two remaining sisters (Nanny's Ngatau and Margaret).

Generally

The committee had a catch up and what's been happening within our immediate families since our last meeting on 15th July 07. Our scheduled August meeting was postponed to this date (2 Sept 07), due to family commitments.

Trip to Rotorua - MARAE – Peri

At our last meeting on 15th July 2007:

- The committee plan to go to Rotorua (at their own expense), and check out the marae and areas of interest for the reunion.

Cheap flights became available 20 July and Peri & Karen were able to go and check this out.

Tutanekai marae is suitable for x100 capacity for sleeping and hosting over the 3 day reunion. At this stage we are half full with registrations. We have had no whanau from overseas express an interest at this stage and Deena will keep working on her database to email, post to those whanau she has on her listing.

Whare kai:

- 1 conventional stove
- 1 commercial gas stove
- 1 brand new turbo fan oven
- 1 brand new large gas operated multikai cooker
- Cooking and servery utensils
- 1 chiller
- Several chiller fridges for drinks
- Tables and seating for x100 people

What we may need to consider besides kai:

- Tea towels
- Cleaning sundries
- Kitchen roster
- Trg on some equipment (if we don't have whanau who already know how to use large equipment)
- First aid kit

Whare tipuna has capacity for x100 people:

- Mattresses and pillows
- Kaumatua compartment
- Vacuum cleaner
- Air conditioner

What we may need to consider:

- Whanau to bring their own linen
- Space
- Storage of valuables

Whare paku:

- Showers and toilet blocks have been renovated and each block has about 4 showers and toilets

What we may need to consider:

- There is limited hot water
- Cleaning and sundries replenishment roster
- Adequate rubbish bins

Grounds:

- Designated smoking area is behind the whare kai – this will be clearly indicated to all whanau on arrival
- No alcohol or drugs on the grounds or within the premises of the marae. A pub is located up the road from the marae and this will be operating up till Christmas eve.
- No tents are allowed to be pitched on the marae grounds
- Access to the lake is via private property however the committee would like to discourage swimming in the lake at this time and will consider options for our children and are taking the 'better to be safe than sorry' approach
- Keeping the grounds clean and tidy as well as the noise level to a reasonable level at all times is paramount as there are lots of whanau living close and directly around their marae. Some children/visitors may show up at the marae, (as it is Christmas time) and all children/visitors to be treated hospitably or referred to Peri if there are inquiries. This is also a good reason to ensure any valuables/wallets are not left unattended or are locked away in vehicles for safekeeping as the committee takes no responsibility for any missing items.

Powhiri on Sunday 23rd December 2007 around 5pm

- All our elders and all whanau, especially any whanau who have NOT been on Tutanekai marae before, are encouraged to attend this powhiri to be welcomed on for the first time in respect to kawa and tikanga
- Following powhiri and the marae been handed over – there will be a kai and a quiet, relaxing evening to settle in before the First Day of the Reunion.
- That night – hopefully one of Peri's uncles may be available to come up and give a korero about the marae and the Ngati Te Roro o Te Rangi hapū.

How many nights can I sleep at the Marae?

Sunday night 23 December 2007

Monday night 24 December 2007

Tuesday night 25 December 2007

Wednesday night 26 December 2007

Marae to be handed back no later than 12noon Thursday 27 December 2007

Total: 5 days and 4 nights

The committee and those whanau who are helping out - can start setting up the whare kai re: kai preparation, set up on Sunday morning and will have access to the whare nui after the powhiri.

The actual Reunion will be 3 Days in duration

Monday 24th December – Day One: Whanaungatanga/Whakapapa

Tuesday 25th December – Day Two: Christmas Day

Wednesday 26th December – Day Three: Pilgrimage

Before and after

Whanau can arrive and stay the night of Sunday 23rd December

Whanau must vacate no later than 12noon Thursday 27th December 2007 (there may be a group coming in at that time). The marae and grounds must be left in clean and tidy condition before 12noon.

Trip to Rotorua - BUS TRIP – Peri

Over the three days, the committee has discussed several themes for each day to help provide a forum for whanau to interact and participate. One theme that has been put forward and has at this stage been accepted as a good idea has been Pilgrimage. The first two days has the whanau based on the marae. It would be great to have a 'Day out'.

Peri liaised with relevant service providers and has tentatively booked one:

Date: Wednesday 26th December 2007

Theme: Pilgrimage

Event: Bus Trip (5-6 hours)

Bus: 36 seater (elders and out of towners priority), kneeling bus. Driver is Dallas

Depart: 9.30am (tentative)

Route: (tentative). Te Puke, (urupa visit), The Cut, Maketu, Little Waihi, Rotoiti (urupa visit), Rotorua city, return to marae

Return: 3.30pm

- A cut lunch will be prepared and taken on the bus for everyone. We hope to initiate a sports game either at Maketu or Lake Rotoiti - where ever lunch till take place.
- Harakeke flowers to be prepared by our wahine whanau the night before, to be placed at each of our urupa.
- If there are too many whanau – private vehicles will be required to use as well. Please be prepared for this if we have a big turnout, otherwise – filling the bus is priority.

- If adventurous whanau would like to go fishing or kai gathering, we hope to have a timetable that our bus will be at each place – to meet up and join in the convoy throughout our district and home.
- Bus stops will take place throughout the trip ie: toilet stops.

REGISTRATION – Wendy, Deena, Peri

The deadline to Register has passed however, we are 50% full at this stage and whanau are still welcome to contact us for registering. Check out the website: <http://tewaoreunion.tripod.com> and find all the contact details.

**The deadline for Registering and Paying Fees to attend this Reunion is
Thursday 29th November 2007**

ALL whanau who Register with us and Pay their Fees into the putea account **BEFORE** 29th November 2007:

1. Receives a free limited edition reunion shirt on arrival!
2. Goes into a Lucky Number Draw. All registered whanau have their own registration number. This number will be used in the Lucky Number Draw!
3. Receive a Registration Pack on arrival!

If you are not Registered and Paid Up by 29th November 2007 – the offer above does not apply.

If you wish to pay on the day – you will have to see The Treasurer (Peri) on arrival.

PANUI TO GO OUT - Deena

Another panui should go out very soon highlighting the deadlines for registration and payment as well as include a hard copy Registration Form.

Deena working on sundries shopping list that includes: disinfectant, cleaning (jiff, janola), rubber gloves, soap, tissues, mints, dishwash liquid, steelo, toilet paper. A First aid kit will be required with: panadol, plaster, sunscreen, cotton wool, aloe. Karen is the first aid person and has a bag of first aid equipment which she will sponsor for the reunion. The committee may need to purchase the sunscreen though.

REQUEST WHANAU TO HELP – Wendy, Deena, Peri

While planning is nearly finalized, we now need whanau to come forward and help out over the three day event.

Require: whanau member(s) to run a 5-10 min gentle and low level exercise programme in the mornings of Mon/Tues/Wed

- Require: whanau member(s) to facilitate the Whakapapa session please?
- Require: whanau who could teach everyone easy to learn Waiata and/or kapa haka
- Require: whanau who could help out with tamariki with stimulating events for them
- Require: whanau who can take photos and video parts of the hui for us
- Require: Whanau who can help with the kitchen duties or know how to work a multikai cooker?
- Require: whanau who can give a 30min evening church session or something similar
- Require: whanau who are great at the role of MC and/or has sound equipment (or any equipment) we can use as well!
- And more.....even if you have an idea – let us know aye!

Nau mai Haere mai whanau –help us help our whanau!

Action Points

Item	Details	Responsible
Sunscreen required	Committee to arrange	Wendy, Deena, Peri
Bus trip	Tentatively booked and in progress	Peri
Marae coordination	Liaise with hapū	Peri
Registration Fees	29 th November 2007 is the deadline to register and pay – to receive registration pack	Peri
Meals	Coordinated menu for this event	Wendy
Sundries	Coordination in progress	Deena
Young adults	Survey what they would like to do and bring to committee – in progress	Deena
Planning is finalized and now request whanau to assist with the running for the reunion	Whanau to help facilitate sessions over the 3 day event	Wendy, Deena, Peri
Limited edition shirts for those registered and paid before 29 November 2007	Liaise an coordinate as well as part sponsor	Peri
Next panui – Sept	Set up for committee to check and Deena to distribute	Wendy, Deena, Peri

FINANCIALS – Peri

Principal amount and Fees paid in as at 2 Sept 07:

Principal amount \$1,877.34

Peri & Karen \$120

Deena \$120

Gideon \$56

Eddie \$100 koha

Rosie \$120 koha

Paula \$60

Heather \$120

Maraea \$60

Total: \$2,633.34

Registered and yet to pay:

Casey \$360

Josie \$180

Deena \$30

Gideon \$4

Wendy \$480

Ripeka \$180

Peter \$60

Total: \$1,294

Amount as at 2 Sept 07

Principal amount and fees: \$2,633.34

Interest: \$106.40

RWT: (\$18.77)

TOTAL: \$2,720.97

No withdrawals have been made as at 2 Sept 07.

The meeting closed at 3.40pm

Future meetings will be scheduled more frequently as we have three months to go. The next meeting is scheduled in the next couple of weeks (end of September).